



Hockliffe Parish Council

Parish Council meeting held on Monday 9th March 2020 at 7.00 pm

Present:

CLRs: Capstick (Chair), Dickens, R Scott, D Coleman, P Scott, Cllr Versallion (Central Beds Council)
Clerk: C Underhay

Apologies:

Cllr Rose

Entry	Agenda Item
118	Declarations of Interest None:
119	Approval of Minutes from 10th February 2020 The minutes submitted were adjusted as follows: <ul style="list-style-type: none">Point 112 - Finance - Cheque 1714 to Goldleaf was recorded on the minutes twice - one entry has been removed The minutes were then signed by the Chair as a true reflection of the meeting.
120	Public Forum <ul style="list-style-type: none">The 30MPH speed limit in the village was discussed, particularly that some drivers drive to close behind vehicles that are observing the new speed limit. Cllr Capstick noted that the new limits are clearly marked. Also noted that repeater signs showing 30MPH are not a requirement.The "drain away" in Manor Avenue is overgrown ACTION POINT - Clerk to contact the owners (Water Board) to arrange clearance.Speed reduction outside School (to 20MPH). Cllr Versallion reported that he has submitted a document to the Police to gain their support. He noted that the Parish Council and the school would be consulted by CBC for their views. Consultation would possibly result in either a "raised table" or "pinch points". Cllr Versallion is waiting for commitment from CBC to find out when the work will be "planned in" for. He noted that as the speed reduction is outside a school, it should be prioritised. ACTION POINTS <i>Comments to be forwarded to Cllr Versallion</i> <i>Clerk to share on Facebook site and "encourage" comments</i> <i>Clerk to write a letter to CBC (via Cllr Versallion) in support of this request</i>Woburn Road does still have a 7.5 tonne restriction. However, the sign and bollards at the junction with the A5 have been knocked down and not replaced. ACTION POINT - Clerk to contact CBC to arrange for these to be replaced.
121	Police Report None provided
122	CBC Councillor Mark Versallion Report <ul style="list-style-type: none">CBC is trying to minimise Council Tax rises. However, it has gone up by 2%.There is a Police Commissioner Election on 7th May 2020



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	<ul style="list-style-type: none">• Boundary Review - We are part of Heath & Reach Ward. The Parish of Eggington will be leaving the Ward and joining Leighton Buzzard Ward. This is because of the new houses being built. In the future, the actual village of Eggington will return to Heath & Reach Ward.• A5 changes are very welcome - but this does not stop drivers who ignore speed limits. Cllr Versallion is working to have the road transferred to CBC (from Highways England). Obvious route for the A5 is A505/A4146. However, the M1/A6 like road is being judiciary reviewed - this will be a CBC road. Until this road is built, CBC cannot accurately measure traffic through Hockliffe. A roundabout is also being considered on the A505 at the Eaton Bray turn. Buckinghamshire Council has also been made into a unitary authority - they also consider the Oxford/Cambridge Road a priority and will want to see the effect this has on local roads before making a decision - all of this means a delay to de-trunking the A5 through Hockliffe.
123	<p>Matters Arising</p> <ul style="list-style-type: none">• The Church gate is being replaced next week• 2 quotes have been received for the verge. One (from a local farmer) is not a written quote. The farmer is worried about a BT line - he does not want to be held responsible if he damages it. Cllr Capstick asked if a third quote could be arranged - Cllr Dickens advised this was difficult. <p>ACTION POINTS <i>Cllr Dickens to obtain a written quote from the farmer concerned and circulate to the Council members.</i> <i>Cllr Dickens to contact BT to enquire about the BT line and the likely cost if it was damaged.</i></p>
124	<p>A5 Update already provided by Cllr Versallion</p>
125	<p>Speedwatch</p> <ul style="list-style-type: none">• Now up and running - some training has been done, and some still to do.• John Khatri to be the Co-Ordinator - he is meeting the police co-ordinator on 13th March 2020.• Cllr Capstick has asked for quotes for a 30MPH signs for the end and the middle of the village.• Should see Speedwatch people out in the next month.• It was confirmed by Cllr Capstick that letters can go to HGV drivers that exceed the limit as the A5 is a trunk road. Speedwatch cannot operate at night-time.• John Khatri will do a "walk around" with the police.
126	<p>Blooming Hockliffe</p> <ul style="list-style-type: none">• The original quote omitted 1 planter. A revised quote has now been submitted (£2478.84). This is still within the original budget agreed by the Parish Council.• The "Blooming Hockliffe" team are meeting Highways England to share the plans (attached), and to seek authorisation to proceed with placing planters along the A5. Once this has been granted, they will order the items quoted for. The "Blooming Hockliffe" team asked if they could proceed with the additional purchase of small items (like compost and plants), and ongoing costs. As long as the cost is within the original £3000 agreed then the "Blooming Hockliffe" team can proceed.• This initiative has the full support of Cllr Versallion.



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	<ul style="list-style-type: none">The old wheels that were at the entrance to the village are available and could be used with this initiative. <p>ACTION POINTS <i>Clerk to check the Financial Policy regarding small amounts of payments (i.e - are 3 quotes required for small amounts) and advise the Parish Council. The Parish Council can then review this.</i> <i>Cllr Capstick to contact CBC to have the wheels returned if required.</i></p>
127	<p>Parish Council Website Update</p> <p>A web site has been made available for use. There are some areas that we would like amended from the original brief. The Parish Clerk at the time was in communication with the Webmaster and as no member of the Council has spoken to the Webmaster, it was felt appropriate that a meeting was arranged between the new Clerk, the Chair and the Webmaster to discuss the way forward, particularly as the Council were unaware of the exact instructions given to the Webmaster.</p> <p>Action Point - Cllr Capstick to arrange this meeting.</p>
128	<p>Handyman Duties</p> <ul style="list-style-type: none">Richard Alexander has been appointed as the handyman by the Parish Council.Cllr Capstick, Cllr R Scott and the Clerk met with Richard to discuss the Handyman Role.Contract to be finalised.(a)If possible, old list of works to be found. If not, new list to be compiled.“Walkaround” of village to assess priorities of both individual jobs and jobs that need ongoing care. (b)Update at next meeting. (c)ROSPA Inspection. (d) <p>Action Points (a) Clerk and Cllr Capstick to finalise Contract – Clerk to control. (b) Clerk and Richard Alexander to carry out a walk-around. (c) Clerk to provide Update (d) Clerk to investigate ROSPA</p>
129	<p>Finance</p> <ul style="list-style-type: none">It was agreed to approach Tricia Humber to audit the accounts (a)Address of Bank Account to be amended to the new Clerk’s address (b)Clerk to check the Laptop to see if it works properly and report back to the Parish Council (c) <p>Payments authorised: 9th March 2020, Chq 1721 £27 to CBC (Hall Hire) 9th March 2020, Chq 1722 £180 to C Westbrook (Clerk’s fees)</p> <p>The following amount was authorised, pending a check by the Clerk that we had not paid the following Company 12 months instead of 13: (d) 9th March 2020, Chq 1723 £533.20 to Goldleaf (Ground Maintenance)</p>



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	<p>ACTION POINTS</p> <p>(a) Clerk to approach Tricia Humber (b) One of the Account signatories to approach NatWest (c) Clerk to action (d) Clerk to check bank statement</p>
130	<p>Planning: applications received</p> <p>None</p>
131	<p>Correspondence Received</p> <p>Letter from Autism Bedfordshire requesting donation of £100. They support three households in Hockliffe.</p> <p>ACTION POINT – Clerk to check process with Louise Ashmore & send a holding email to Autism Bedfordshire</p>
132	<p>Items for Inclusion on The Agenda for The Next Meeting</p> <ul style="list-style-type: none">• Cllr Coleman - The brook - silted up from the A5 to Leighton Buzzard (a)• Blooming Hockliffe• Handyman• Village Green• Cemetery verge <p>ACTION POINT - Clerk to contact the River Ouzel Authority regarding the brook in preparation for next meeting.</p>
133	<p>Date of Next Meeting</p> <p>This will be held on 20th April 2020. The Annual Meeting will also be held on this date.</p> <p>ACTION POINT - Clerk to contact school to arrange.</p>

Signed as an accurate version of the Minutes by Rob Scott (Chair)

11th May 2020.....

Colin Underhay
Parish Clerk
Hockliffe Parish Council