

**Minutes of Parish Council meeting held on Monday 13th
December 2021**

Councillors Present: Cllrs R Scott (Chair), P Scott, L Antonini & P Dickens

Clerk: C Underhay

115: To receive apologies for absence:

Cllr Coleman & Cllr Versallion (CBC) both sent apologies.

116: Declarations of Interest:

No Declarations of Interest were received.

117: Approval of Minutes from 15th November 2021:

The Minutes were signed as a true reflection of the meeting.

118: CBC Cllr Mark Versallion Report:

Cllr Versallion was absent – however, he sent the following report “I’ve been pursuing the speed reduction outside the school and have managed to get CBC to do a traffic speed and volume survey. They deny having any records of previous surveys, so that must’ve been Highways England or another organisation but, in any event, I’ve got a named officer who is doing this work in the New Year. It’s a mandatory task that we have to have on record before anything can be done so I’m pushing them to get on with that asap and will keep you informed”.

119: Public Forum:

A resident noted that there has been an increase in fly tipping, particularly around the “country” roads within the Parish. The Chair asked the Clerk to email Cllr Versallion regarding this. A resident also noted that a “sold” board has been attached to a tree at the junction on Church Lane/Leighton Road for some time – the Clerk offered to write to

the Estate Agent. A resident also asked about the sealed-up mail box – the Chair asked the Clerk to write to CBC to have the dog waste bin moved (away from the post box) so Royal Mail can unseal the post box. Several residents wanted to discuss a planning application – the Chair noted that this item was later on the agenda, and said that the resident would be allowed to talk at that point.

120: Matters arising from the Minutes not dealt with elsewhere on the Agenda:

With uncertainty around meeting (due to COVID), the Chair proposed that the Delegated Powers policy was reinstated in case we cannot meet in January 2022 (or beyond). Cllr Dickens noted that if the school was unavailable, we may be able to meet elsewhere, and the Clerk may be able to arrange this – however, this is uncertain. The proposal from the Chair, was therefore amended to reinstate the Delegated Powers Policy with effect from 10th January 2022, but only if we cannot meet. This was seconded by Cllr Dickens and fully resolved by all Councillors present. The Clerk advised the meeting that the work in the park is due to start week commencing 17th January 2022 (assuming not effected by COVID restrictions).

121: Planning – Applications received:

The Chair presented one application for consideration - CB/21/05100/Full. Various residents attended the meeting, and the Chair invited them to speak. They voiced their objection to the application – the Chair asked whether they had used the formal route to object (via CBC) and they said that had. It was proposed by the Chair that the Council object to the application on the grounds that the plans are within a Conservation Area and on Green Belt Land – and refer CBC to the reasons they declined previous similar applications for this site. This was seconded by Cllr Dickens and fully resolved by all Councillors present.

122: Dates of Meetings:

February 2022 – The chair noted that the school will be closed for our meeting date of 14th February 2022 – The chair asked the Clerk to contact the school to see if we can still use the school on that date – if not, he proposed the Meeting is moved to 21st February 2022 – this was seconded by Cllr Dickens and fully resolved by all Councillors present. Agree dates for the year 2022/23 – The Chair noted that the school will be closed for the first three Mondays of April – it was proposed by the Chair that we therefore miss April completely – The Annual Meeting of the Parish would therefore be held in May this year, together with the Annual Meeting of the Parish Council and our normal meeting. In February 2023, due to school holiday's, the meeting will be held on the 3rd Monday – proposed by the Chair and seconded by Cllr Dickens and fully resolved by all Councillors present. The full schedule of meetings is attached to these Minutes.

123: Speedwatch:

The Clerk reported that only one event happened in December 2021 (that he attended) and this was outside of the school. Further events are planned for January 2022.

124: A5:

Cllr P Scott has spoken to a Chief Superintendent regarding speeding on the A5. He is in the process of arranging "data capture" and will re-engage with the Parish Council when this has been done. The Chair noted that the resident with the cellar under the A5 is happy to meet our MP at their premises.

125: Christmas Event:

Cllr Antonini advised the meeting that the event had been "great fun" and well attended.

126: HM The Queen's Platinum Jubilee:

Cllr Antonini advised that she will be arranging a meeting in January 2022, with those residents that had expressed an interest to look specifically at this event. This meeting will be held at the school.

127: Neighbourhood Plan:

Cllr P Scott advised that a short survey had gone out with the December Hockliffe Herald - and that the results will be collated in January.

128: Handyman

Richard was not present at the meeting – the Chair asked the Clerk to prepare a spreadsheet of outstanding work for the next meeting.

129: Finance:

The Chair asked the Clerk to speak.

1. To authorise accounts for payment:

The following payments were presented. It was resolved by all Councillors present that they could be paid:

Chq No	Amount	Payee	Reason
1891	£240.77	R Alexander	Blooming Hockliffe & Christmas Budget
1892	£349.40	C Underhay	November salary
1893	£87.40	HMRC	Clerk Tax
1894	£154.95	A Alexander	Christmas
1895	£40.00	Hockliffe School	Grant
1896	£266.71	M Underhay	Christmas
1897	£166.04	L Antonini	Christmas (Calendars)
1898	£38.71	C Underhay	Expenses (December)
1899	£96.14	C Underhay	Power lead and protectors
1900	£57.32	C Underhay	Christmas
1901	£180.00	Goldleaf	Weed Spaying
1902	£599.55	Goldleaf	Ground care

1903	Not issued at this time		
1904	£27.00	CBC	Hall Hire for meeting
1905	£349.40	C Underhay	Salary (Dec)
1906	£87.40	HMRC	Clerk Tax

The following credits were also received:

- 30th September 2021 – 48p interest
- 29th October 2021 – 44p interest
- 30th November 2021 – 48p interest
- 13th October 2021 - £75 Cemetery
- 15th November 2021 - £6 Cemetery

It was proposed by the Chair that the Clerk working at home allowance of £26 is paid by standing order from 1st January 2022 – this was seconded by Cllr P Scott and resolved by all Councillors present.

2. Account Balances & Budget. To review summary of spend against budget:

As at 1st December 2021, the balance of the current account is £22461.22, and the savings account £54915.62.

Reconciliations for both October and November 2021 were presented – as at the end of November, 68% of the budget has been spent against 67% of the year that has elapsed.

3. S106 Update:

The Chair advised that both he and the Clerk had attended a meeting with CBC. We now have clarification of what the £19,664 amount held on our behalf by CBC can be spent on – community infrastructure. This item will be revisited in January's meeting.

4. Dog Waste Dispenser Budget:

Cllr Antonini proposed that a budget of £300 be utilised for refill of these receptacles – this was seconded by the Chair and fully resolved by all Councillors present. The Clerk will contact CBC to see if they can supply additional signage – consideration will also be given to video coverage in the park, so we can educate offenders that do not dispose of their dog waste appropriately. Several factors will need to be taken into account before any decision is made, particularly surrounding GDPR.

5. Budget 2022/23:

This was fully discussed by all Councillors. The final budget was proposed by the Chair and seconded by Cllr Dickens, and then fully resolved by all Councillors present. The Budget is attached to these Minutes.

130: Correspondence Received (for information only):

The Chair noted the following correspondence:

Kilby Road residence – answered and resolved

Manhole cover on A5 – reported to Highways England

Hedge on A5 – reported to Highways England

The Leys – Reported to Highways England

131: Items for inclusion in the next agenda:

None, other than noted above.

The meeting closed at 9pm

Colin Underhay – Clerk – 3rd January 2022

Signed as a true copy..... R Scott (10th January 2022)

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2022/23 Parish Council Meeting Dates

April 2022	No Meeting
9 th May 2022	To include Annual Parish Meeting and the Annual Meeting of the Council
13 th June 2022	
11 th July 2022	
August 2022	No Meeting
12 th September 2022	
10 th October 2022	
14 th November 2022	
12 th December 2022	
9 th January 2023	
13 th February 2023	
13 th March 2023	



Hockliffe Parish Council

"Serving the local community"

Hockliffe Parish Council 22/23 Budget		
	21/22 Budget	22/23 Budget
CEMETERY, OPEN SPACES, REC		
Grass cutting, weed spraying, hedges	£ 6,572.88	£ 7,560.00
MAINTENANCE		
Village maintenance/repairs	£ 2,000.00	£ 2,000.00
Play equipment repairs	£ 500.00	£ 500.00
ROSPA inspection	£ 120.00	£ 120.00
Dog waste bins (bags)	£ -	£ 300.00
ADMINISTRATION		
Data protection	£ -	£ -
Clerk's Admin (printing, mileage, expense)	£ 200.00	£ 50.00
Use of home	£ 312.00	£ 312.00
Membership subs	£ 320.00	£ 320.00
Internal audit	£ 210.00	£ 210.00
External audit	£ 400.00	£ 300.00
Councillor training	£ -	£ -
Insurance	£ 1,500.00	£ 1,500.00
Hall hire	£ 420.00	£ 350.00
S 137 grants	£ 100.00	£ 250.00
PARISH CLERK		
Clerk net salary paid		
HMRC		
Clerk salary etc (Inc. Income tax)	£ 3,801.00	£ 5,322.00
Clerk training	£ -	£ -
Cemetery clerk	£ -	£ -
Cemetery admin/database	£ -	£ -
COMMUNITY		
Christmas tree	£ 300.00	£ 350.00
Presents (Christmas event)	£ 100.00	£ 800.00
Hockliffe Herald	£ 1,500.00	£ 1,090.00
Blooming Hockliffe	£ 2,000.00	£ 1,000.00
Community Improvements/Events		£ 6,961.00
MISCELLANEOUS AND ONE-OFF		
Website Hosting and design	£ 818.00	£ 658.00
S106 expenditure	£ -	£ -
Tree and hedge maintenance	£ 1,600.00	£ 1,600.00
Defibrillator (year 1 of 3)	£ 150.00	£ 150.00
Other		£ -
TOTAL EXPENDITURE	£ 22,923.88	£ 31,703.00
INCOME		
	Budget	
Precept	£ 21,470.00	£ 22,663.00
HMRC (income tax credit CW)	£ -	£ -
Hockliffe Herald advertising	£ -	£ 280.00
VAT reclaim	£ 1,542.00	£ 3,150.00
Interest	£ 3.00	£ 10.00
S106 grant	£ -	£ -
Grounds Farm Community Grant	£ -	£ 5,000.00
Cemetery	£ -	£ 600.00
TOTAL INCOME	£ 23,015.00	£ 31,703.00

Colin Underhay, Parish Clerk to Hockliffe Parish Council,
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