

**Minutes of Parish Council meeting held on Thursday 2nd
February 2023**

Councillors Present: Cllrs R Scott (Chair), P Scott, P Dickens, R Reyland,
D Coleman & R Alexander.

Clerk: C Underhay

122: To receive apologies for absence:

All Councillors were present.

123: Declarations of Interest:

No Declarations of Interest were received.

**124: Approval of Minutes of the meeting held on 12th
December 2022:**

It was resolved by all Councillors that the Minutes of 12th December
2022 were approved as a true record.

125: CBC Cllr Mark Versallion Report:

Cllr Versallion was not present at the meeting.

126: Public Forum:

A resident asked if it would be possible to have play items on the village
green (Church End) – The Chair said he was not certain, and asked the
Clerk to check to see if this is possible – the Chair asked for this to be an
Agenda item at the next meeting.

A resident asked about drainage on Leighton Road opposite the
Harvester – the Chair recommended the resident use Fix My Street.

127: Matters arising from the Minutes not dealt with elsewhere on the agenda:

A house being built on White Horse Close was discussed – the Chair noted that this was not the Parish Council responsibility – it would be under the direction of CBC Planning.

128: Hockliffe Herald:

Cllr Dickens noted that he had posted a Facebook Item regarding the future of the Hockliffe Herald – he asked for this item to be bought forward to the next meeting when he will be able to discuss the feedback.

129: The Park:

Cllr Coleman asked about storage – a resident said she would ask Mr Tew for a quote.

The area in the park, near the gate, that has rubble on it was discussed – quotes will be sought to “flatten” this area.

Cllr P Scott suggested that a discussion with residents was really needed to discuss longer term benefits of the park.

The viability of a swing for disabled children was discussed – the Chair asked the Clerk to investigate this.

130: Village Hall:

The Chair noted that the Village Hall group have arranged a meeting for 25th February 2023 at Hockliffe Lower School. It was proposed by the Chair that this meeting is held under the auspices of the Parish Council as this would avoid the Group having to arrange separate insurance (from the school’s perspective). This was seconded by Cllr Coleman and resolved by all Councillors present.

131: To formally amend the date of future meetings:

It was proposed by the Chair that both the general and annual meetings due to be held on 8th May 2023, be amended to 15th May 2023. This is

due to an additional Bank Holiday being announced (HM Coronation).
The Chair also proposed that the March 2023 meeting be amended from 13th March to 6th March. This is due to the Clerk being unavailable.
Both proposals were seconded by Cllr P Scott and resolved by all Councillors.

132: Cemetery Parking:

Cllr Dickens advised that he now has the name of person in CBC Highways and will be corresponding with him (regarding the viability of parking at the cemetery).

133: Planning – Applications received:

The Chair noted one planning application:
CB/23/00029/Full – Church Farm – Erection of two pairs of timber gates.
Cllr Dickens proposed “no objection”, this was seconded by the Chair and resolved by all Councillors present.

134: Review of policies:

It was proposed by the Chair, seconded by Cllr P Scott and resolved by all Councillors present that the following policies are renewed for a further 12 months:

- Code of Conduct
- Communications Policy
- Complaints Policy & Procedure
- Document Retention Policy
- Equity and Diversity Policy
- Media Response Policy
- Social Media Policy

135: A5:

Cllr P Scott reported that she has asked for a specific date for the installation of the average speed cameras – and she has been told “late Spring”. A site survey has taken place, with a second one due very soon. De-trunking is still an “ambition.” Any issues (e.g., 30mph flashing signs not working) need to be reported to Info@national.highways.co.uk.

136: Handyman:

Cllr Alexander advised that cleaning of the park equipment will be done in the Spring. He will provide quotes for cleaning the MUGA. The outstanding bench will also be installed.

137: Blooming Hockliffe:

The team advised that many plants had died because of the extremely cold winter weather. These will be replaced with shrubs before the end of March.

138: HM The King's Coronation:

The Chair advised that there was some interest in organising an Event – however, presently there was not enough support. Mrs Underhay said she would canvas support.

139: Finance:

The Chair asked the Clerk to speak.

1. To authorise accounts for payment:

It was resolved that the following amounts could be paid (some payments below are retrospectively authorised – they were all within agreed budget lines):

Chq no	Amount	Payee
2011	266.90	C Underhay – salary - December
2012	177.60	HMRC – Clerk Tax - December
2013	32.00	CBC – School Hire - December
2014	617.53	Goldleaf – Jan Maintenance
2015	266.90	C Underhay – salary – January
2016	177.60	HMRC – Clerk Tax – January

An amount of £26 was also paid to the Clerk for the working at home allowance (via standing order). A direct debit was also paid to ICO for £35 in January 2023.

The following credits were received in December 2022:

£11560.63 – VAT reclaim

£22.98 interest

£310 – Cemetery income

2. Account Balances & Budget. To review summary of spend against budget:

A full bank reconciliation was provided to the Council by the Clerk (to 31st December 2022) – January bank statements had not been received at the time of the meeting. As at 31/12 – Current account balance £14,849.69 – savings account balance £34,965.03. With 75% of the year gone, we have spent 49% of the budget.

3. Reconsider longer term contracts that may be due for renewal:

The Chair recommended that our longer-term contracts may need to be reviewed (as per our Finance Policy) – these are website hosting & also village maintenance (Goldleaf). The Clerk will take this forward.

140: Correspondence Received (for information only):

The chair noted that we have had correspondence from a Company called Encavis AG regarding Grounds Farm Solar Farm – this was to check our understanding regarding our contract with Chiltern Renewables. They purchased Chiltern Renewables. He has now spoken to them, and the Contract is as written, apart from the first

payment will be received when output starts (as opposed to when development work starts).

141: Items for inclusion in the next agenda:

None other than those noted above

The meeting closed at 8.30pm

Colin Underhay – Parish Clerk - 19th February 2023.

Signed as a true copy... Rob Scott - 6th March 2023.