

**Minutes of Parish Council meeting held on Monday 11th
November 2024**

Councillors Present: Cllrs R Alexander (Chair), R Wuczke, Mike Richards & Mel Richards

Clerk: C Underhay

77: To receive apologies for absence:

Cllr Edwards sent apologies for his absence.

78: Declarations of Interest:

No Declarations of Interest were received.

79: CBC Cllr Mark Versallion Report:

Cllr Versallion was not at the meeting.

**80: Approval of Minutes of the meetings held on 10th June,
12th September & 14th October 2024:**

It was resolved by all Councillors present that the Minutes were correct.

81: Public Forum:

A resident asked whether the Parish Council could form a working group to clear the brook of debris. The Chair advised this was not possible, as potentially it would mean the Parish Council may then be liable if anything happened – and not sure as to liability for insurance purposes. The Clerk agreed that he would contact the relevant authority (River Ouzel) to report the issue.

A resident noted that cars are continuing to speed along Woburn Road outside the school, and, in one instance, overtaking at speed as children were trying to cross the road going to the school. There was a long

"screech" of brakes at the time. The Chair noted that this matter sits with Cllr Versallion and CBC - he was not present at the meeting to comment.

82: Matters arising from the Minutes not dealt with elsewhere on the agenda:

The Chair advised that salt has been ordered to replenish the salt bins (Church End).

83: Notice Boards:

In Cllr Edwards absence, the Clerk advised that the notice boards have been ordered and are being made.

84: Christmas:

Cllr Wuczke updated as follows:

Lots of volunteers to help with the Event (1st December).

The time will be 4.30 – 6.30pm with tree lights switch on at 5pm, followed by Santa presents for the children.

The Harvester is in agreement that we can use their garden and electricity.

The Clerk will do the Risk Assessment; the Chair will be responsible for First Aid.

The Christmas Tree will be delivered on 21st November - with a working party arranged for 23rd November to erect and decorate it.

85: Planning – Applications received:

The Chair advised of the following Planning Application:

CB/24/02918/Full – Church Farm – Erection of timber gates

After conversation, it was proposed by Cllr Mike Richards, and seconded by the Chair that we respond with "no objection". This was resolved by all Councillors present.

86: Cemetery Matters:

The following matters were discussed:



Hockliffe Parish Council

"Serving the local community"

1. Church footpath – the Chair noted that he had not been and looked at the path – he will do so and report back at the next meeting.
2. Green Bin update – the Clerk advised that CBC green bins are just for residential properties. After contacting CBC, the cemetery does not fall under a “residential property”. The Clerk had then contacted local commercial waste Companies, and they do not collect garden waste.
3. Review of Memorial Testing Policy. This was reviewed, and renewal for 12 months was proposed by the Chair, seconded by Cllr Wuczke and the resolved by all Councillors present.
4. Other matters – none.

87: Finance:

The Chair asked the Clerk to speak.

1. To authorise accounts for payment:

It was resolved that the following amounts could be paid:

| Cheque | Amount | To | For |
|--------|--------|------------------|---------------------------------|
| 2145 | 926.70 | C Underhay | 3 months' salary (July to sept) |
| 2146 | 616.80 | HMRC | Clerk tax |
| 2147 | 655.14 | Goldleaf | October Maintenance |
| 2148 | 252.00 | B Simpson | webmaster fee for 12 months |
| 2149 | 308.90 | C Underhay | Oct Salary |
| 2150 | 205.60 | HMRC | Clerk Tax |
| 2151 | 100.00 | Hockliffe School | Grant for Christmas Tree |
| 2152 | 14.85 | C Underhay | Stamps |
| 2153 | 96.00 | Hockliffe School | Hire fee – Oct – Dec |
| 2154 | 193.60 | Mr B Simpson | Web host fee – 2 years |
| 2155 | 655.14 | Goldleaf | November Maintenance |

A standing order for £26 was paid to C Underhay on 1st October for working at home allowance. A direct debit for £10.25 was paid to Clear Methods on 18th October 2024 for payroll administration.

Credit interest of £42.54 was paid to us on 31st October 2024.



Hockliffe Parish Council

"Serving the local community"

Payment of all the above was proposed by the Chair, seconded by Cllr Wuczke, and then resolved by all Councillors present.

2. Account Balances & Budget. To review summary of spend against budget:

Bank account balances as at 31st October 2024 – current account £4835.24 and savings account £35,777.08. Spending against budget comes to £13432.00 This represents 44% of the full year budget to 31st March 2025, with 58% of the year gone.

3. Update - bank signatories:

The Chair advised that this has not been instigated yet. A further update will be provided at the next meeting.

88: A5:

The Chair advised that he has been in contact with National Highways and the contactor controlling M1 works. There are more closure notices to come. They apologised for diversion notices not being in place for a recent closure. The Chair will write to Peter Fellows to outline our current issues.

89: The Park:

The clerk noted that he is expecting quotes for the roundabout and table tennis table. The site survey has been done – so quotes will be available for the next meeting. We will also be quoted for repairs further to ROSPA report.

90: Dog Toilet Bins:

The Clerk advised that he had been in contact with CBC, and they are not currently replacing bins, or siting new ones (budget constraints). The question was asked whether we could pay for new ones – the Clerk will contact CBC to find out.

91: Correspondence Received (for information only):

Nothing to report

92: Items for inclusion in the next agenda:

None other than usual items

The Chair advised that he would be unable to make the meeting due to held on 16th December. The Clerk noted that he will ask the school whether we could hold the meeting on 17th December instead (the caretaker was in attendance, and he said it should not be a problem).

The meeting closed at 8.40pm

Colin Underhay – Clerk – 18th November 2024

Signed as a true copy..... (Richard Alexander - Chair) 17th December 2024