

Minutes of Parish Council meeting held on Monday 9th June 2025

Councillors Present: Cllrs R Alexander (Chair), Wuczke, Mel Richards & Mike Richards

Clerk: C Underhay

36: To receive apologies for absence:

All Councillors were present.

37: Declarations of Interest:

None were received.

38: CBC Cllr Mark Versallion Report – including Community Governance Review:

Cllr Versallion was not present.

39: Public Forum:

A resident noted that there had been a bad car accident outside the school, and enquired further about a reduced speed limit. The Chair noted that this matter is with CBC, and being driven by Cllr Versallion, who was absent. A resident also asked about trees overgrowing the school etc – the Clerk noted that as the tree root is by the brook, the matter has been noted to the relevant authority, and chased.

40: Approval of Minutes of the meetings held on 12th May 2025:

Cllr Wuczke proposed that the minutes of the meetings held on 12th May 2025 were approved, this was seconded by Cllr Mel Richards, and resolved by all Councillors.

41: Matters arising from the Minutes not dealt with elsewhere on the agenda:

The village hall was mentioned – the Chair noted that this would be discussed at the September Meeting (as it was not an agenda item for this meeting).

42: Summer Event:

Cllr Wuczke discussed – planning is coming along “nicely.” Flyers will be made and distributed.

43: Planning – Applications received:

The Chair advised no new applications had been received.

44: Cemetery Matters:

The following matters were discussed:

1. Flooding Issue – Clerk advised that he had tendered for 2 further quotes but had been unsuccessful in obtaining – he will continue in an attempt to find.
2. Other matters – the area where the spoils are – Clerk to obtain quote from Lee Harris to returf area and plant grass seed.

45: Finance:

The Chair asked the Clerk to speak.

1. To authorise accounts for payment:

It was resolved that the following amounts could be paid:

Cheque	Amount	To	For
2191	424.18	A Alexander	Blooming Hockliffe
2192	1325.37	Zurich Municipal	Insurance
2193	674.79	Goldleaf	Maintenance - May
2194	414.92	R Wuczie	Games*



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2195	322.15	C Underhay	salary
2196	214.40	HMRC	Clerk Tax
2197	665.00	Lee Harris	Maintenance – June
2198	96.00	Hockliffe Lower Sc	Hall Hire – Apr/Jn

* this amount was not a budget item – this is for games etc purchased for the summer event but will be retained for future events. It was proposed by The Chair, seconded by Cllr Mike Richards and then resolved by all Councillors that this item was paid. It will be shown on the budget sheet under “other”.

A standing order for £26 was paid to C Underhay on 1st April & May for working at home allowance. A direct debit for £11.25 was paid to Clear Methods on 20th April and 20th May for payroll administration. Credit interest of £33.05 was paid to us on 30th April 2025, and £29.83 on 30th May 2025. The Precept amount of £23118.00 was credited on 10th April 2025.

Payment of all the above was proposed by Cllr Wuczke, seconded by Cllr Mel Richards, and then resolved by all Councillors.

2. Account Balances & Budget. To review summary of spend against budget:

As at 31st May 2025, Current account balance - £23,333.50, and savings account balance £33025.93. We have spent 32% of our budget with 17% of the financial year gone – however, larger bills are due at the beginning of the year, so not considered a risk.

3. Annual Return:

This was presented for discussion and sign off. The Internal Audit was also shared, as well the full accounts for the last business year. There were no significant risks to share. The Chair proposed sign off, this was seconded by Cllr Wuczke, and then resolved by



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all Councillors. The Clerk will now send all documentation to the external auditor.

46: A5:

The Chair advised of a number of closure dates. This information has also been sent to all residents from HE.

47: The Park:

The ROSPA report was shared. This showed no significant risks. It was noted that some trees have started to overgrow the zip wire, and the Clerk will contact Lee Harris to resolve.

48: Storage:

The Chair noted that we were still waiting for a quote from the farm owner.

49: Dog Toilet Bins:

Nothing to report.

50: Correspondence Received (for information only):

None

51: Items for inclusion in the next agenda:

None other than noted above.

The meeting closed at 7.55pm

Colin Underhay, Clerk – 9th June 2025

Signed as a true copy..... (Chair) 14th July 2025