

Minutes of Parish Council meeting held on Monday 12th October 2026

Councillors Present: Cllrs Wuczke, Hardy, Mel Richards & Mike Richards

Clerk: C Underhay

72: To receive apologies for absence:

Cllr Dillingham apologised for her absence.

73: Declarations of Interest:

None received.

74: CBC Cllr Mark Versallion Report:

Cllr Versallion was not at the meeting and sent his apologies.

75: Public Forum:

A resident asked about a white van continuously parked at the bottom of Whitehouse close as it can be a nuisance – the Chair noted that this was not within the remit of the Parish Council and referred the resident to CBC.

76: Approval of Minutes of the meeting held on 13th July 2026 and 14th September 2026:

Cllr Wuczke proposed that the minutes of the meeting held on 13th July and 14th September 2026 were approved, this was seconded by the Cllr Mel Richards and resolved by all Councillors present.

77: Matters arising from the Minutes not dealt with elsewhere on the agenda:

There were no matters to discuss.

78: Finance:

The Chair asked the Clerk to speak.

1. To authorise accounts for payment:

The following payments were presented to the Meeting:

Cheque	Amount (£)	To	For
2289	600	ABP Dashwood	Storage fee
2290	355.60	B Simpson	Website
2291	1172.20	Lee Harris	Maintenance
2292	Destroyed		
2293	214.40	HMRC	Tax
2294	322.15	C Underhay	Salary

£26 has also been paid to C Underhay on 1st August 2026 for working at home allowance. Interest of £15.22 was received on 31st August 2026.

Payment of the above was proposed by Chair, seconded by Cllr Mel Richards, and resolved by all Councillors present.

2. Account Balances & Budget. To review summary of spend against budget:

As at 31st August 2026, current account balance stood at £14829.84 and savings account £23364.04. The Council have so far spent 35.5% of the year's budget with 41.6% of the year gone (so we are under budget).

The September bank statements have not been received.

The Clerk also advised the Annual Return for year end 25/26 has been signed off by the External Auditor

3. Review of Financial Regulations Policy:

This Policy was reviewed. It was then proposed by Cllr Mike Richards and seconded by Cllr Mel Richards that this Policy be



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renewed in its current form for 12 months. This was then resolved by all Councillors present.

4. Payroll:

The Clerk advised Councillors of issues with Payroll (the person doing this has stopped providing information). He has engaged a new person qualified to undertake this task – this person used to undertake our Payroll (Tricia Humber). The Clerk will provide a full report once the matter has been resolved.

79: Planning – Applications received:

The Chair advised of one application:

CB/26/02860/FULL – Erection of a single storey rear extension with a roof lantern. This matter was discussed – it was proposed by Cllr Hardy that we support with a comment "We are supportive as long as the proposed work is "in keeping" with the rest of the building". This was seconded by Cllr Mike Richards and then resolved by all Councillors present.

80: Cemetery Matters:

The Clerk advised that he had been in touch with Lee Harris regarding the remaining work outstanding (re the Spoils) – as we have again been contacted by the person who would like to donate a bench. Lee has come back with some issues (re growth underneath and nearness of unmarked graves). Cllr Hardy will contact Lee to arrange next steps.

81: Village Events:

The Christmas Event was discussed. The Chair advised the date would be 29th November 2026. Lee Harris will be available to erect the Christmas Tree and dispose of afterwards. All Councillors will be available apart from Cllr Dillingham. The Chair to approach last years Santa to see if he can be Santa again this year. The Budget will be confirmed to Councillors after the Meeting. Cllr Mike Richards to test electrics. Update at next meeting.



82: The Park:

The football pitch was discussed – as the white lines had faded very quickly. As there will be little need over the Winter, the matter will be postponed until February.

It was also noted that the new park benches have now been installed.

83: Blooming Hockliffe:

Clerk to check with Alison if she is still happy to coordinate. Thought was that we could plant with shrubs that need less care.

84: Correspondence Received (for information only:

None.

85: Items for inclusion in the next agenda:

None – other than standard items

The meeting closed at 8.45pm

Colin Underhay, Clerk – 13th October 2026

Signed as a true copy..... (Chair) 9th November 2026